#### **ACT**

# Supplement to the Sierra Leone Gazette Vol. CXLVII, No. 34 dated 21st July, 2016

#### THE INSURANCE ACT, 2016

## ARRANGEMENT OF SECTIONS

Section.

#### PART 1-PRELIMINARY

1. Interpretation.

# PART II – ESTABLISHMENT OF SIERRA LEONE INSURANCE COMMISSION

- 2. Establishment of Sierra Leone Insurance Commission.
- 3. Object and functions of Commission.
- 4. Composition of Commission.
- 5. Meetings etc, of Commission.
- 6. Disclosure of interest.
- 7. Committees of Commission.
- 8. Commissioner of Insurance, Deputy Commissioner of Insurance.
- 9. Secretary and other staff of Commission.
- 10. Funds of Commission.
- 11. Borrowing powers.
- 12. Accounts and audit.
- 13. Annual report.
- 14. Financial year of commission.
- 15. Transfer of assets and liabilities.

#### PART III – REGISTRATION OF INSURERS

- 16. All insurers to be registered.
- 17. Failure to register not to invalidate contract.
- 18. Application for registration.
- 19. Registration of insurers.
- 20. Protection and indemnity club to be registered.
- 21. Compulsory tenantable/public properties insurance.
- 22. Employer's liability insurance.

ii

- 23. Building Insurance
- 24. Classes of Insurance Business.
- 25. Prohibition of transaction of insurance business by certain persons.
- 26. Capital requirements.
- 27. Deposits.
- 28. Reservation of and withdrawal from deposit.
- 29. Refund of deposit.
- 30. Grant of certificate of registration.
- 31. Appeal to High Court.
- 32. Renewal of registration.
- 33. Cancellation of registration.
- 34. Alterations in particulars to be reported.
- 35. Margin of solvency.
- 36. Life insurance fund and its control.
- 37. Reserves.
- 38. Dividends.
- 39. Restriction on credit.

# PART IV - RECORDS, ACCOUNTS AND RETURNS

- 40. Separation of accounts.
- 41. Accounts to be furnished.
- 42. Records to be kept by foreign insurers.
- Accounts and statements submitted by foreign insurers in their country of domicile.
- 44. Certificate that foreign insurer has complied with the requirements and law in country of domicile.
- Consolidated accounts of insurers who are holding companies or subsidiaries.
- 46. Reports made to share-holders or policy-holders and abstract of meetings.
- 47. Certificate relating to account statement.
- 48. Auditor to send copy of Report made to Management to Commissioner.
- 49. Amendment and correction in accounts returns.
- 50. Actuarial reports and abstracts.
- 51. Minimum basis of valuation of liabilities.
- 52. Revaluation of liabilities.
- 53. Authentication of accounts and abstracts.
- 54. Inspection of documents and supply of copies.
- 55. Evidence of documents.
- 56. Qualification of Actuaries.

iii

iv

#### PART V - INVESTMENTS BY INSURANCE COMPANIES

- 57. Investments.
- 58. Statement of investment of assets and liabilities relating to life insurance business.
- 59. Verification of assets.
- 60. Prohibition of loans to Directors.

#### PART VI - INVESTIGATION OF INSURERS

- 61. Commissioner to investigate affairs of insurers.
- 62. Inspection of books, documents, etc.
- 63. Power to call for information.

#### PART VII - AMALGAMATION, TRANSFERS, AND WINDING-UP

- 64. Transfer of life insurance policies.
- 65. Statement after amalgamation or transfer.
- 66. Margin of solvency.
- 67. Winding-up.
- 68. Voluntary winding-up.
- 69. Rules relating to winding-up.
- 70. Right of hearing of Commissioner.
- 71. Control over liquidators.

#### PART VIII – REINSURANCE BROKERAGE

72. Reinsurance License.

# PART IX - REGISTRATION OF INSURANCE AGENTS, CHIEF AGENTS, BROKERS, ADJUSTERS AND ASSESSORS

- 73. Insurance agents and assessors to be licensed.
- 74. Holder of licence to work for specified insurers.
- 75. Disqualification of insurance agents, etc.
- 76. Filing contracts with the Commissioner.
- 77. Regulation of contracts of agents.
- 78. Power to call for information from agents.
- 79. Registration of insurance intermediaries.

- 80. Qualifications of insurance brokers and adjusters.
- 81. Cancellation of registration.
- 82. Application for registration as insurance intermediary.
- 83. Records to be kept by insurance intermediaries.
- 84. Powers of Commissioner to investigate insurance intermediaries.

# PART X – PROVISIONS RELATING TO POLICY CONTRACTS

- 85. Jurisdiction of local courts in respect of insurance policies.
- 86. Policy not invalid owing to failure to comply with law.
- 87. Distribution of profits of life insurance policies.
- 88. Rights of holders of life insurance policies.
- 89. Assignment of life insurance policies.
- 90. Penalty for false statement.
- 91. General provisions relating to penalties and offences.
- 92. Prosecution of offences.
- 93. Power of court to grant relief.
- 94. Action of Commission etc., to be reviewed.

#### PART XI - MISCELLANEOUS

- 95. Publication of registration and cancellation of registration in the *Gazette*.
- 96. Insurers to be subject to this Act while liabilities remain unsatisfied.
- 97. Exemption from Act to certain insurers ceasing to transact business.
- 98. Similarity of names of insurers.
- 99. Service of notice.
- 100. Reserves of reinsurers.
- 101. Service of process upon insurer.
- 102. Restriction on the use of the word insurance.
- 103. Summary of returns to be published.
- 104. Advertisements.
- 105. Exceptions.
- 106. Properties and liabilities to be insured in Sierra Leone.
- 107. Insurance of imports to be effected in Sierra Leone.
- 108. Compulsory indeminity insurance for certain proffessionals
- 109. Commission to delegate functions.
- 110. Regulations.
- 111. Repeal.
- 112. Transitional Provision.

Passed in Parliament this  $21st\ day\ of\ April$  , in the year of our Lord two thousand and sixteen.

IBRAHIM S. SESAY, *Clerk of Parliament*.

This Printed Impression has been carefully compared by me with the Bill which has passed Parliament and found by me to be a true and correct printed copy of the said Bill.

IBRAHIM S. SESAY, *Clerk of Parliament*.

Signed this 12th day of July, 2016.

DR. ERNEST BAI KOROMA, *President*.



No. 12



2016

Sierra Leone

The Insurance Act, 2016

Short title.

Being an Act to continue in existence the Sierra Leone Insurance Commission and to regulate the business of insurance in Sierra Leone.

Date of commencement.

ENACTED by the President and Members of Parliament in this present Parliament assembled.

3

2016

- 1. In this Act, unless the context otherwise requires-
  - "adjuster" means a person duly registered to undertake professional insurance adjusting business for or on behalf of an insurer, an insured or any other person;
  - "approved securities" means securities issued by the Government of Sierra Leone or guaranteed as to principal and interest by the Government;
  - "certified" in relation to any copy or translation of a document required to be furnished by or on behalf of an insurer means certified by the principal officer or principal representative as the case may be, of such insurer to be a true copy or correct translation;
  - "chief agent" means a person who, with the authority of an insurer, or on his behalf
    - (i) initiates insurance business either directly or through insurance agents and receives proposals either directly or through insurance agents;
    - (ii) supervises the activities of insurance agents;
    - (iii) collects premium from the insured and insurance agents;
    - (iv) settles claims arising out of policies of insurance subject to any agreement in this behalf;
    - (v) disburses the commission due to insurance agents;

- (vi) subject to any agreement in this behalf , acts as the representative of the insurer in Sierra Leone or any well defined geographical area forming part of Sierra Leone
- "Commission" means, the Sierra Leone Insurance Commission referred to in section 2 of the Act;
- "company" has the meaning assigned to it under the Companies Act No. 5 of 2009;
- "domestic insurer" means an insurer incorporated under the Companies Act, or under any law for the time being in force in Sierra Leone;
- "director" means any person occupying the position of director of a body corporate by whatever name called;
- "financial year" in relation to domestic insurer or in relation to the business of a foreign insurer in Sierra Leone means the calendar year ending on 31st December and in relation to foreign insurers in respect of the accounts for the total business means the period not exceeding twelve months at the end of which accounts of the insurer is balanced;
- "fire insurance business" means the business of effecting otherwise than incidentally to some other class of insurance business, contracts of insurance against loss by or incidental to fire or other occurrence customarily included among the risks insured against in fire insurance policies;
- "foreign insurer" means an insurer incorporated under the law of any country other than Sierra Leone;

No. 12

5

Insurance Act

"industrial life insurance business" means the business of life insurance where the insurer expressly or tacitly undertakes to send a person to the owner of the policy at his residence or place of work to collect the premium, and where the frequency of payment of premium is not less than twelve times a year at intervals not exceeding a month, and where the sum insured, or the amount of the annuity per annum does not exceed such sum as may be notified in the Gazette by the Minister;

"insurance agent" means, in respect of life insurance business an individual and in respect of general insurance business a person who, with the authority of an insurer acts on his behalf in the initiation of insurance business, the receipt of proposals and, subject to written authority by the insurer, to collect premiums on his behalf;

"insurance broker" means a person who acts as an independent contractor for commission or other compensation and not being an agent of the insurer, solicits or negotiates insurance business on behalf of an insured or prospect in reinsurance business;

"insurance business" means the assumption of the obligation of an insurer or reinsurer in the case of insurance business or reinsurance business as the case may be;

- "insurance intermediary" includes an insurance broker and adjuster;
- "insurer" means a person carrying on insurance business otherwise than as an insurance agent, special agent or chief agent;
- "life insurance business" includes industrial life insurance business and ordinary life insurance business and means the business of effecting contracts of insurance upon human life including any contract whereby the payment of money is assured on death (except policies for death by accident only) or the happening of any contingency dependent on human life or which is subject to payment of premiums for a term dependent on human life and includes-
  - (a) the granting of disability and double or triple indemnity accident benefits if so provided in the contracts of insurance;
  - (b) the granting of annuities upon human life; and
  - the granting of superannuation and annuities payable out of any fund applicable solely to the relief and maintenance of persons engaged or who have been engaged in any particular profession, trade or employment or of the dependants of such persons;
- "life insurance fund" or "life fund" means the fund to which the receipts of an insurer in respect of his life insurance business are carried and from which payments in respect of that business are made;